

APR 13 2022

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 15<sup>th</sup> day of March, 2022, the Commissioners' Court of Panola County, Texas met in Regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** Commissioner David A. Cole gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

Keri Vance with the Panola County Chamber of Commerce thanked the County Judge and County Auditor's Office for helping with "Adulging 101" at Carthage High School recently. She also reported that "Clean Up Panola County" Day was a success.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the resignation of Jordan Holland as a Communications Officer with the Panola County Sheriff's Department effective February 23, 2022.

- b. To record a change in status of employment for Shakami Manning from Sheriff's Secretary to Civil Process Deputy with the Panola County Sheriff's Department effective March 1, 2022 at the rate of \$23.02 per hour.
- c. To record the resignation of Jared Bailey as a Patrol Deputy with the Panola County Sheriff's Department effective March 2, 2022.
- d. To record the appointment of Denise Gray as a Reserve Deputy with the Panola County Sheriff's Department effective March 1, 2022.
- e. To record the retirement of Glenn Alexander as an Operator with the Panola County Road and Bridge Department, Precinct #2 effective March 31, 2022 at 5:00 PM.
- f. To record the separation of Steven Coots as an Operator with the Panola County Road and Bridge Department, Precinct #2 effective March 9, 2022.

#### **ROAD & BRIDGE**

- a. To approve and record a request by TGNR to place 12" temporary flat water transfer lines within the rights-of-way of Panola County Roads #1252, #125 and #132.

#### **MISCELLANEOUS**

- a. To accept and record a donation of \$500.00 from Carthage Church of Christ for the Panola County Sheriff's Department.
- b. To record February 2022 Treasurer's Report.
- c. To record February 2022 Fund Balance Report.
- d. To approve and record 2022 Budget Amendment No. 6.

#### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor/Collector Holly Gibbs; Panola County Tax Assessor/Collector Chief Deputy Clerk Cassandra Brooks (2); PCSD Patrol Deputy Chris Hansen; PCSD Detention Officer Robert Hudnall; PCSD Patrol Deputy Jeff Martin; PCSD Patrol

Deputy Richard Mojica; IT Administrator Barry Tate; PCSD Detention Transport Officer Ronnie Endsley; PCSD Detention Officer Chelsi Bullock; PCSD Detention Officer Chris Williams; and Panola County District Clerk Lindsey Smith.

Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

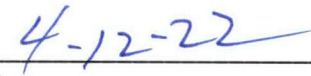
5. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a proposed election agreement between Gary ISD and Panola County. The motion carried unanimously. SEE AGREEMENT ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors upon recommendation of Jail Administrator Tina McMullen. The motion carried unanimously. SEE INFORMATION ATTACHED.
9. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve an engagement letter from Rachael Payne, CPA PLLC for Capital Asset Listing and Depreciation Schedules Services as of December 31, 2021. The motion carried unanimously. SEE ENGAGEMENT LETTER ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to create a Panola County Fire Marshal/EMC position; and to approve the job description effective April 1, 2022. The motion carried unanimously. SEE JOB DESCRIPTION ATTACHED.
11. County Judge David L. Anderson moved and Commissioner Billy Alexander seconded the motion to approve an interlocal agreement between Panola County and Panola County Emergency Services District #1. The motion carried unanimously. SEE AGREEMENT ATTACHED.

12. No action taken.
13. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to ratify and approve revised Schedule D of the software contract between Fidlar Technologies and Panola County approved September 28, 2021; and ratify and approve five sales orders for Fidlar's services. The motion carried unanimously. SEE SCHEDULE AND SALES ORDERS ATTACHED.
14. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve a contract with Condor Indexing Services for indexing services for the Panola County Clerk's Office in connection with new records management software services. The motion carried unanimously. SEE CONTRACT ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a new cell phone line with Verizon for use by the Panola County Treasurer, Joni Reed, pursuant to SB No. 944-Section 552.004 of the Government Code. The motion carried unanimously. SEE LETTER ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the Panola County Road and Bridge Department's Uniform Policy. The motion carried unanimously. SEE POLICY ATTACHED.

The meeting adjourned at 1:56 PM.

Dated this 15<sup>th</sup> day of March, 2022.

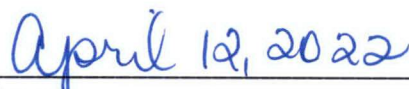
  
 \_\_\_\_\_  
 David L. Anderson, County Judge

  
 \_\_\_\_\_  
 Date

State of Texas  
 County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 15, 2022.

  
 \_\_\_\_\_  
 Bobbie Davis, County Clerk

  
 \_\_\_\_\_  
 Date

